

GPCCA Meeting Minutes
February 8, 2023 @ GPCCA Building
6:30pm – 8:15 pm

Present: Sharon Fritsch, Dennis Lynch, Cindy Brusch, Jerry Galland, Matt Goodwin, Dan Duey, Marie Bryant, Tracy Mund.

Appreciations: To everyone from Sharon for being involved and present. To Sharon and Jeff for getting the heat running, and Jeff's friend, Tom, for helping.

Treasurer Report: Sharon and Tracy have updated BEO account to add Tracy Mund and remove David Kebler.

Building and Tech Update: Sharon is looking into grants for new windows. We discussed adding blinds/curtains to the smaller windows, Sharon said she may be able to make some curtains.

Sharon thinks that the basement stairs need repaired, we discussed state of the stairs and also that the stairwell on the stage needs a railing. Sharon is looking into a grant for the stairs and when we are further along in the process, we can consult with a contractor.

We received a grant to install a new kitchen upstairs, group discussion about location confirmed that the southwest corner is the best spot for it. Sharon thinks we can use some of the cabinets upstairs and then reallocate money for new cabinets, to buying a new dishwasher and stove for the kitchen area instead.

Jerry mentioned an electrician may need to take a look at some of the basement electrical, others mentioned other areas in the building an electrician could take a look at, as well. When the time comes, we will vote on it.

Flooding: We had a lengthy discussion regarding the basement flooding. Jerry took us through what they implemented last year to alleviate our flooding issues. He worked with a plumber last year and we now have four hoses off a spicket to redistribute the flood water from the basement. We will discuss at the March meeting a date at the beginning of March to set up the hoses and turn the sump pump on. We will also plan on having someone check the building (at least) once a week to make sure the basement is not being flooded/for any issues with the sump pump.

Work Parties & Operations/Facilities: Jerry would like to trim the lilacs back, so that they are below the bottom of the windows. This will allow space for window work and to help the bushes spread out more at a lower level. There was a general consensus that we don't cut them down too much (because we really enjoy them!). At the March meeting, we will plan a lilac work party to take care of them.

Marie brought up a that we need a point person on Facilities & Operations. She shared a checklist that we could use as a template and volunteered to be the point person before events are held. She would make sure that the building is tidy and stocked with cleaning supplies, before and after an event. Tracy will send out an email a week or so before an upcoming event to remind board members and IT of the upcoming event. If Marie is unavailable to check on things, she will find someone else to fill in. Tracy is going to update and print out checklist template for building users to complete when their event is finished, if they do not leave things as requested, they will not be refunded their cleaning deposit. The group can review the template at the next meeting. Tracy is also going to print up two little signs with instructions for the thermostat for building users to follow. We determined that 55 degrees is the low the thermostat should be set at when the building is not in use.

Dan mentioned that he and Jeff will try to be available at events to run audio/visual, or set things up beforehand. Marie will coordinate with them, prior to events.

New cleaning products have been purchased, as well as a shop vac. There was lengthy discussion regarding storage of products. Sharon thinks we need a storage closet on the main floor, we all agreed. She has a locker that may work temporarily, we can look into this more as the new kitchen is constructed.

Marie asked about how one hangs the large divider doors up. A request of purchasing an indoor stepladder was made. Sharon will look for a good one at estate sales or purchase a new one.

Dennis has a friend with a lot of tools, garden implements, etc to donate to the community yard sale and would like the money made from them to go to the GPCCA. Jerry mentioned the need for a tool kit (shovels, rakes, etc) being established. Sharon said she has a friend that may be willing to donate a little shed for outside storage. Her and Jerry will coordinate and take a look at it.

Stage: Sharon showed us curtain samples for new stage curtains (red or bronze). We all took a look and discussed how a more neutral color would be suitable for a wider variety of events. A vote to purchase the bronze was motioned, seconded, and approved. We will need to vote on new carpet options in the future.

We also discussed the front/center railing that has been removed on the stage between the steps. Sharon said it is in the basement. Dennis suggested when we reinstall the railing, that we make it so that it can be easily removed or set up, depending on the event.

Upcoming Events:

Private Party: February 11th. Sharon will be point person, since she is attending.

Yard Sale: discussed dates, advertising, and what we need to do to prepare. Last year Jeff made a map. We are looking at having the yard sale May 5th-7th, and having a Cinco de Mayo Taco Feed on the 5th along with it. Dennis will have a lot of stuff to contribute to the sale from his friend (as discussed earlier in meeting) Tracy can make up donation forms for others donating to GPCCA, to use for their taxes. We will discuss yard sale more at the next meeting.

Cinco de Mayo: KaCee is taking point on this and we will plan to have it during the late afternoon/evening of the 5th, during the yard sale weekend. Tracy is planning on contacting Spitfire Cocktails in John Day about possibly serving drinks. Jason, from Taco Co, has expressed interest in helping with the food.

Private Wedding: building reserved for wedding on June 23rd-25th. Will probably need IT assistance.

July 4th/Christmas on the Prairie: Sharon created a survey to send out in the March City mailers with water bills. Tracy will send out email to discuss printing, and time we could fold mailers for Shonali at the city before March.

Prairie City Fiber Fest: Karen Jacobs submitted the user agreement for Fiber Fest, it will be July 28th (setup)-30th.

Community Potluck: Cindy is coordinating this again. There was a discussion to maybe move the date to the weekend before Labor Day (due to people often being out of town Labor Day weekend). Will continue to look into the best date going forward. Sharon has a contact with a local rancher who is willing to donate beef, so that we could serve burgers and then the community could bring sides/desserts. Cindy is going to ask Nancy about music from last year and look into other options.

Other/Misc: Sharon would like to start working on benefit wall photos for inside. It was motion, seconded, and approved to have them.

Our new popcorn machine was discussed. Dennis mentioned that True Value in John Day used to have Kettle Corn and maybe we could see what they plan to do with their machine. Also discussed a snow cone machine like the one the school has.

Tracy confirmed with the group that user agreement is up to date and will get with Jeff about updating the website info on renting the building.

Deep cleaning – Sharon and Marie are going to check with a few people on having someone we can call to deep clean the building after a big event from time to time.

Wagon Ad: Tracy will work on this with Chamber of Commerce.

Next Meeting: March 1, 2023

Submitted by: Tracy Mund, 2023 Secretary