

Minutes of Monthly Board Meeting of the Greater Prairie City Community Center

Wednesday, January 10, 2024 GPCCA Community Center, Prairie City

Board Members Present: KaCee Bloom, President; Cindy Brusch, Vice President; Tracy Mund, Treasurer; Marie Bryant, Secretary; Sharon Fritsch
Others Present: Dennis Lynch, Dan Duey, Nancy Harris, Thomas Harris, Randy Davidson

A quorum was established. The meeting was called to order at 6:35 by KaCee Bloom.

The minutes of the previous meeting were approved as published by acclamation.

The Treasurer report was given by Tracy Mund

Checking:

- November opening balance was \$409.74. Deposits during Nov totaled \$1,880.00. Expenses were monthly utilities and supplies for Christmas on the Prairie. The ending Nov balance was \$1,377.02
- December activity included a deposit of \$15,000 in grant money from the Roundhouse Foundation. Expenses included monthly utilities, and Christmas on the Prairie expenses. Closing balance was \$15,481.18.

Savings:

- November opening balance was \$43,325.20. Deposits included \$35,000 in grant money. There were no withdrawals, and an ending balance for the month of \$78,329.82
- December added interest brought the ending balance for December to \$78,336.47.

Tracy would like to hire an accountant for our non-profit tax filing. A motion to hire an accountant for filing 2023 Federal and State taxes was made by KaCee, seconded by Sharon.

Unfinished Business

- We will supply photos to the Fire Marshal, located in La Grande, showing that we have met compliance requirements. He will do a “virtual inspection” of our building using our photos. (Update: The attached updated Inspection Notice shows final approval with dates of January 11, 2024 in the right hand column.) Contact information, for the record, is -

Casey Kump, Deputy State Fire Marshal, 3004 Blue Mountain Dr., La Grande, OR
97850 W- 541-963-7175 Ext. 21123 C - 541-786-9868
casey.kump@osfm.oregon.gov Premier Public Safety Services

- Sharon said that her door for our basement door replacement will be available soon.
- Tracy and Dan plan to put together a user manual for operating the AV equipment.

- Sharon currently has set up a GoFundMe fundraiser for our outdoor decorative lights.
- The Christmas Giving Program wrapped their presents in the community center, but were able to store them in the Public Works Building.
- We decided to turn down a request from the OSU Extension to use our building for an indoor summer kid's program. We discussed the possibility of storing play equipment on our property, (an outdoor storage building would have to be obtained) for use in the park across the street if they opt for an outdoor summer kid's program.
- Grant Updates: All grants applied for have been approved. The window installation should happen around mid Feb or early March. We can also start planning the front deck, have the bell tower inspected, and consider an electrical updates wish list.

Grounds and Building Exterior

There were no updates

Grant and Fundraising Updates

- Tracy would like to develop a tracking system for grant fund allocation, to ensure compliance of the terms of the grants.
- Along with the fundraiser for outdoor lights mentioned under unfinished business, Sharon is working on a "Wall of Honor" in our building, to honor donors.

Upcoming Events at the Community Center

- Taco Feed; The board members will meet on March 4 to start planning.
- January 27 Celebration of Life for Bob Shive, Jan 29 Community Counseling Solutions listening session, Feb 3 both a BD party, and later a live show by Betty and the Barristers, Feb 15 Forestry Service event with ranchers.

New Business

- Tracy suggested charging a \$30 half-day fee for events like birthday parties. The board agreed and Tracy will update the user agreement.
- Tracy will post instructions for operating the thermostat, and a training session will be held for board members. This will hopefully solve the surprise heating bill situation.
- The board will hold a private meeting on March 13 to discuss the structure, roles, and duties of board member position as well as long term goals.
- GPCCA has recently taken a lead position on planning and executing the annual 4th of July and Christmas on the Prairie events. We would like to see the local businesses and organizations more involved, and will draft a letter stating our position.
- The next meeting will be held on February 7, 2024 at 6:30pm

The meeting was adjourned at 8:30 pm